



## SCHOOL ALMANAC 2023-24



**ALMANAC 2023-24****INDEX**

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## **MANDATORY COMPLIANCE TO BE FOLLOWED IN THE CLASS-ROOMS ON SCHOOL REOPENING IN 2023**

1. Students travelling in their own transport must not reach school before 8 AM.
2. **No student will move into the school building on their own.**
3. Students will be seated **ONLY ON THE SEAT ALLOTTED** to them in class. There will be **NO SHIFTING OF FURNITURE.**
4. There will be **NO SHARING OF STATIONERY OR FOOD.**
5. **STUDENTS WILL NOT MOVE IN GROUPS** to use the washrooms and will be allowed to go as and when they wish to.
6. Washing of hands will be facilitated at regular intervals during the day and after the use of the toilet.
7. Students must carry sanitizer for personal use as and when he/she feels its urgent to do so.
8. All breaks will be supervised and students may be taken outdoors.
9. Boarding and deboarding of buses will be done systematically under supervision, and as per the school norms.

**PLEASE NOTE: THE CLASSROOMS, CORRIDORS AND WASHROOMS ARE DULY CLEANED IN THE MORNING  
BEFORE CLASSES BEGIN AND AFTER ALL STUDENTS HAVE LEFT SCHOOL**

## **MANDATORY COMPLIANCE FOR USE OF SCHOOL BUS**

1. All students will be accompanied to the Bus Pick UP/Drop Off point by an Adult to ensure security of the students.
2. **STUDENTS WILL SIT ONLY ON THE SEAT ALLOTTED** to them.
3. Students **WILL NOT MOVE** around in the bus, **SHAKE HANDS/ SHARE FOOD/ BOOKS/ STATIONERY** or any belongings.
4. Boarding and deboarding of buses will be done systematically, and as per the school norms.
5. **The bus service provided by the school will be discontinued for your ward if he/she fails to follow the school rules with NO refund of Transport Fee**

**PLEASE NOTE: THE BUSES ARE CLEANED EVERYDAY, BEFORE AND AFTER EVERY USE**

## **FOREWORD- MESSAGE TO PARENTS**

Dear Parents,

Education is often mistaken to mean literacy and academics alone. A Perfect score of 100% even in humanities, let alone the sciences, is now considered to be the final measure of success. As technology steps in with major interventions and the world ushers in new paradigms of learning, school education now seems set for a major overhaul in ways that we prepare our future generations for life as professionals and productive and useful members of the civil society.

Even more importantly, the schools have evolved as social organizations, co-extensive with families and communities and together they address the challenges of development of the child; physically, intellectually, spiritually, academically and emotionally. To protect and promote the development of each student, schools and families must accept responsibility of maintaining conditions conducive to the development of intellectual, academic, physical and emotional health of all students.

As a leader in school education, Delhi Public School Ghaziabad Society is reaching out to build vibrant partnerships with families and communities. It will focus on creating structures, opportunities and events that will bring stakeholders together. Put together, they bring a wealth of expertise and experience and we need to harness that in the teaching-learning cycles. Families learn a lot about their children's needs and learn to work collaboratively, as they navigate complex systems.

The society may further assist families with parenting skills, family support, understanding child and adolescent development, and setting home conditions to support learning at each age and grade level. Schools become extended families and families provide learning opportunities to their wards, in sync with curricula for scholastic and co-scholastic outcomes.

As we step into the academic session 2023-24, we assume that students, parents, teachers and community would Connect with Curriculum-In & Out of Classrooms. We unleash force multipliers and optimize learning through real world experiences from our peers and mentors, in addition to classroom experience. It is this spirit and cooperation that we bring to this almanac that also provides a clear understanding of what the school; its teachers and students are trying to achieve.

The policies, rules, code of conduct, instructions and advisories enshrined herein are all designed to promote the wholesome development of every child in the school and it is important that you commit yourself to such policies so that every student can not only learn and perform better, but also become a very useful and productive member of the larger Indian community.

To ensure that you and your ward derives full value from the school, this almanac lists out some important policies and a framework of working relationship amongst all the stakeholders; the school, parents and the student hereby commit themselves irrevocably to comply with and be bound by letter and spirit of such policies.

### **DPSG SOCIETY**

We have carefully read the school rules, policies, norms and procedures as contained herein. In addition the school may issue directions, instructions and advisories from time to time. We hereby agree to abide by all policies, rules, procedures, directions, instructions and advisories. We will also ensure that our child/ward conforms to the expected standards of good behavior, academic pursuits and general conduct as a student at the DPSG Schools.

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Student's Signature

Name :

Admission No. :

Class :

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Mother's Signature

Name :

Address :

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Father's Signature

Name :

Address :

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Class Teacher's Signatures

**Note:** Parents must ensure that this page is duly filled, signed and submitted to their ward's class teacher.

## **A BRIEF HISTORY OF THE SOCIETY AND SCHOOLS**

Delhi Public School Ghaziabad Society was conceived, founded and promoted by Mr. Om Pathak, IAS, the then District Magistrate of Ghaziabad with support from Delhi Public School Society presided over by Sh. Dharamvira, ICS and Lt. Colonel (Retd.) Dr. GPS Waraich, the then Principal of DPS, Mathura Road, New Delhi. Sh. Dharamvira, President of the Delhi Public School Society, New Delhi and Col. Sadhu Singh were the first President and Secretary respectively of the Delhi Public School Ghaziabad Society.

The DPSG Society is currently chaired by its founder, Mr. Om Pathak.

### **About the Schools**

**Delhi Public School Ghaziabad**, Meerut Road, commenced operations in a hired building in Raj Nagar on 5<sup>th</sup> September 1980. The foundation stone of the new building was laid on the 19<sup>th</sup> April 1981 and soon thereafter, the school shifted to its present locale. The school has made steady progress over the past 37 years. Since its affiliation to the CBSE in 1985, 28 batches of class XII have passed through the portals of the school. DPSG is the first school in NCR to get ISO 9001:2008 certification by the International body Det Norske Veritas. The school today is recognized as an institution par excellence for imparting quality education with due emphasis on extracurricular activities.

DPSG Schools at Meerut Road and Dasna are among the first in bringing International education to Ghaziabad. DPS Ghaziabad, Meerut Road is the first authorized IB School offering both Primary Year Programme for classes Nursery - V- and two-years Diploma Programme after class X.

**Delhi Public School Ghaziabad Vasundhara** commenced on May 3, 1999 and has carved a niche for itself in the vicinity. DPSG Vasundhara with its comprehensive vision of, 'A happy school with a blend of values, tradition, technology and a quest for excellence' stands committed to imparting quality education for the holistic development of the children. The school identifies, encourages and endeavors to hone the creative and intellectual faculties of the children.

The school's approach illustrates the inter-relationship of all disciplines of knowledge, promotes social and reflective thinking, and fosters the ability to face the myriad challenges of life comfortably. The technology enabled classrooms coupled with interactive curriculum transaction, makes learning a more engaging and joyous experience. A constant drive for excellence distinguishes the school as one of the top ten schools of the country.

**The DPSG International** came into being in the year 2008 - a school that has established systems to enable lifelong learning, self-development and improved performance for excellence all round. The school involves all stakeholders in understanding and implementing the mission and quality objectives and ensures effective delivery of curriculum keeping in view current educational thinking and pedagogy.

The school makes learning a joyful experience. **The DPSG International** is now a candidate school for introducing **Primary Years Program [PYP]** of **International Baccalaureate**. PYP is a futuristic and international program for students of classes I to V.

**DPSG DEHRADUN** is the first co-educational day school established outside Ghaziabad in the year 2014 by the DPSG Society. The School offers the CBSE curriculum from Grade I to XII. The school has been designed to provide world-class education complemented with the best day- school facilities.

#### **DPSG Palam Vihar, Gurugram**

Delhi Public School Ghaziabad Society acquired Chiranjiv Bharti School Palam Vihar. DPSG Palam Vihar is now poised to redefine school education, setting new benchmarks to become a destination school for the students residing in Gurugram.

#### **DPSG Sushant Lok, Gurugram**

DPSG Society also acquired the erstwhile Chiranjiv Bharti School, Sushant Lok in 2016 with the same objective to impart world-class education for the overall development of the students. DPSG Sushant Lok offers to its students an education, which is 21st century in its approach, driven by a passion for knowledge and seeking brilliance in every idea of student and learning.

DPSG Sushant Lok is built on the culture that fosters innovative thinking, application of technology in traditional systems of education, together with a commitment to revolutionize learning for a better tomorrow. Sushant Lok is a school that offers the most modern, world-class infrastructure while imparting age-old values to the coming generation.

**The ethos of the school lies in its motto "Tamso Ma Jyotirgamaya" which propels people involved with it towards attainment of high goals envisaged in the school vision.**

**The Society's endeavor of integrating quality with quantity has played a pivotal role in making excellence an avowed objective in all DPSG schools.**

## OUR GUIDING PHILOSOPHY

Our guiding philosophy and approach are a synthesized expression of our years of experience of observing and engaging with how children learn; our collective endeavor of exploration and research of new pathways and our aspiration to bring to the fore their true and best potential.

The new Curriculum Design is all about learners exploring, investigating, discovering and learning, evolving and preparing for life.

And that every learner is unique and therefore classroom diversity is the new opportunity for Learners and Educators.

### THE FOCUS, THEREFORE, SHIFTS TO:

Physical, Mental, Emotional and social development of the learner.

**LEARNING, Instead of TEACHING.** The new shift will ensure that all educational transactions are in alignment with the learners' profile.

**STUDENT LED INQUIRY - BASED LEARNING,** Instead of **TEACHER LED TEACHING.** Learners investigate, explore, discover, collect, collate, analyze, present, discuss & debate under the guidance and supervision of their teachers.

**EXPERIENTIAL & JOYFUL, Instead of DIDACTIC** - Making Learning Immersive, Hands-on, connected to lived reality of the learners.

**SETTING UP OF PERSONALIZED LEARNING PATHWAYS;** The learners, under the overall guidance and support of their teachers, create their own learning pathways, that address their needs, learning styles, pace, resources.

**Assessments as learning milestones** – to 'aid' and 'guide' learning in a non-threatening, non-judgmental and stress-free environments.

**Authentic Task Based Assessments** – focus on authentic contextualized task providing learners opportunities to demonstrate, connect and extend classroom learning to real life situations.

## LEARNERS, CURRICULUM AND CLASSROOMS

The modern **VUCA** world (**Volatile, Uncertain, Complex and Ambiguous**) has thrown unprecedented challenges in all realms of human activity - economic, social and cultural. Institutional transactions and work- place processes are continuously evolving and redefining constituents of success. The profile, skill sets, and personal attributes required to negotiate these challenges and otherwise essentials for success in all human endeavors are changing every day and shall be vastly different in times ahead. The ability to adapt and reinvent is the hallmark for individual and institutional excellence.

In the backdrop of ever-evolving new dimensions being added to human existence across the globe, we need to reimagine not only the school and classroom spaces but also role of teachers, ways of learner engagement and the nature of learning experiences.

The educators researched and explored on what could be the essential personal attributes of success in life and professions for those young learners for better future preparedness. Based on extensive research followed by marathon sessions of discussions and in the overall backdrop of classroom transactions, we drew up typical profile of a learner at any of the Schools. The salient attributes of a DPSG learner are :

### Every Learner shall aspire to be:

1. Physically, Mentally, Emotionally and Spiritually Healthy
2. Communicator
3. Reflective, Creative and Critical Thinker
4. Balanced and Resilient
5. Risk Taker & Resourceful
6. Courageous
7. Ethical & Principled
8. Empathetic and Respectful
9. Grateful and Compassionate
10. Collaborator



Realization of this learner profile called for revisiting, reviewing and reflecting on the existing curriculum design and our practices. It involved formulating,

**WHAT** gets transacted – the broad contours of content, its breadth and depth.

**HOW** - the pedagogy of such transactions; shifting from the conventional didactic methods to participative, experiential, joyful and fostering essential competencies.

**ASSESSMENTS** - how are these educational outcomes assessed and reported and finally support and refine learning.

The educators guided by the larger goals, reimagined and re-defined teacher's role, teacher- learner relationships, curated the school curriculum, developed learning materials and created new governance structures to enable a safe, conducive and enabling learning ecosystem that will support the fostering of desired learner profile.

This was followed by intensive learning engagements for teachers across all our 8 schools for a shared understanding. This aspiration can be realized only, if the guiding philosophy, desired Learner Profile and Curriculum Design are in sync and harmony.

From here on, to connect with the futuristic curriculum design, the school will seek active cooperation of families, reorient teachers and learners in new pedagogy and seek freedom from regulatory frameworks that are not aligned to our aspiration.

## CURRICULUM DESIGN for AY 2023-24

The Curriculum Design, both innovative and comprehensive, provides for three major domains with opportunities for every learner to actively participate in each of the three with choices of subjects and activities built therein.

### SCHOLASTIC DOMAIN

1. The syllabus is arranged into Units of Inquiry [UI] and each UI has its own hierarchy of activities. Every student participates actively in the inquiry and benefits therefrom.
2. Extensive documentation and digital tracking ensure live engagements between learners and educators.
3. Most of curriculum will be conducted in the **Blended Learning Mode**, where technology is deployed as a key driver.
4. Shift from pure information recall to building understanding of concepts together with scholastic skills and competencies – *Learning to Learn & Learnability*.
5. **Assessments for and as Learning**; Framework for developing an Assessment Repository.
6. **Assessment Dialogues for enriching Learning**. Extending & Refining Knowledge, Learning, Skills & Competencies.
7. **Personalized Learning Pathways [PLP]**; Students draw their individual pathways ensuring success for each one.

### FOUNDATIONAL DOMAINS

Education today is far more and far beyond just the academic achievement. It is about evolving physically, mentally, emotionally, socially, culturally with well-developed personal and social skills coupled with linguistic, numerical, logical & analytical competencies.

1. **Art Education**; Developing aesthetics and connecting with joyful existence. Students shall opt for at least one skill in each of the following.
2. **Performing Arts**; It includes Dance, Music, Theatre, Mime and more.
3. **Visual Arts**: It includes Painting, Sketching, Sculptor, Photography, Film Making and more.
4. **Vocational Arts**: it includes specially designed courses in ICT like Artificial Intelligence, Robotics, Computer Programming Languages, Building IT Apps; Accounting, Business & Banking related courses; Urban Planning & Architecture; Cooking. Home Science, Entrepreneurship, Legal Studies, Journalism, Copy writing & Editorial, Banking & Insurance, Finance & Accounts, Marketing & Sales, Geo Spatial, Fashion Studies, Commercial Art, Graphic Designing, Elementary Architecture, Urban Planning, and more

5. **Citizenship Studies** - Sensitizing to their society and environments – making them good and responsible individuals and citizens.
6. **Clubs & Societies** – development of whole persona of the student – they blossom and blooms in all manners and through all seasons.
7. **Information & Communication Technology (ICT) Education** – getting future ready.

### **School Health Program**

#### **1. Physical Education & Sports**

2. **SEE Learning [Socio, Emotional & Ethical Learning]** are the personal skill sets that every individual must have so as to connect with cohorts.

In world rife with conflict, disease and poverty, SEE skills and competencies become an essential attribute of every DPSG Student.

**Value Added Preparatory Programs:** these may be provided to students preparing to appear for specialized entrance tests, Olympiads or other competitions like NTSE & KVPY.

# SCHOLARSHIP POLICY

## For Academic Session 2023-24

DPSG Society has always strived to provide students with an opportunity and the environment for multifaceted development, where children are encouraged to bloom and explore their full potential.

In an endeavor to promote higher learning levels of the students, the society have been offering merit-based scholarships to students of classes XI and XII and sports scholarships for students of class VI onwards. These scholarships are awarded to students who demonstrate a high degree of scholastic attainments and outstanding performance in sports.

### Existing Policy – Salient Features

#### **For Class XI: -**

- **Full Scholarship** on the Annual Tuition Fee is awarded to students from CBSE and ICSE Boards scoring 85% and above in five main subjects: English, Mathematics, Second Language, Science and Social Sciences.
- **Half Scholarship** on the Annual Tuition Fee is awarded to students from CBSE and ICSE Boards scoring between 80% - 84.9% in five main subjects: English, Mathematics, Second Language, Science and Social Sciences.

**Students clearing the NTSE/KVPY exam are eligible for half scholarship even if they do not meet the above criteria.**

#### **For Class XII: -**

- **Full Scholarship** on the Annual Tuition Fee is awarded to students scoring 80% in any of the respective 2 combination of subjects (PCB, PCM, Commerce, and Humanities), 80% in English and optional subjects, overall, 80% in all the five subjects and must fulfil the 75% attendance criteria.
- **Half Scholarship** on the Annual Tuition Fee is awarded to students scoring 78% in any of the respective 2 combination of subjects (PCB, PCM, Commerce, and Humanities), 78% in English and optional subjects, overall, 80% in all the five subjects and must fulfil the 75% attendance criteria.

## Quantum of Scholarship

1. Scholarship or waiver of total amount cannot exceed the school's approved scholarship/ waiver OPEX Budget amount for that financial year.
2. The student can apply for only one type of scholarship /waiver.
3. Scholar's fee of Rs.40,000 per annum (for Ghaziabad, Gurgaon. And Faridabad Schools), Rs.32,000 per annum (for Dehradun School) will be payable at full (100%) Scholarship and Waiver Cases.
4. Scholarship/Waiver amount will be calculated after giving General Waiver as per Fee Structure.

## Sports Scholarship

This scholarship is awarded to students from class VI onwards. It is only applicable to students who have participated in Cricket, Football, Swimming, Basketball, Volleyball, Tennis, Table Tennis, Athletics or any other discipline approved by the DPSG Society.

For detailed policy please refer to our schools website : <https://www.dpsgs.org/dehradun/>

**The policy remains the same for all grade level except for grade XI of batch 2023-24 (to be promoted to grade XII)**

### **Need for amendment due to COVID pandemic protocols of online transaction in Scholarship Policy**

The COVID -19 outbreak disrupted life around the globe and has adversely affected education at all levels. Educational Institutes across the globe suspended face-to-face teaching and examinations. To overcome the myriad challenges posed by the pandemics, all the educators of the DPSG Society formulated "Student Led Inquiry Based Learning" Curriculum Design 2020 (CD2020).

There is however a very important component in the learning process –assessment or autonomous learning, that can still be challenging without the direct supervision of teachers. The necessity to ensure the assessment's adequacy to correctly measure students' progress in the virtual mode has been a challenge with schools. Responding to this challenge, DPSG society rearranged and redesign the assessments to best reflect students' learning capabilities and promote higher level of learning.

To implement the above framework and overcome limitation imposed by online/hybrid mode (Term 1 and Term 2 Examination) at all schools, the students will be evaluated based on a **Performance Evaluation Test (PET)** conducted centrally by the Society, a Scholarship Test in offline mode at the academic session 2023-24. The *Performance Analysis Test* will assess a range of skills such as students' ability to interpret, Infer, Deduce, and think critically.

## **Brief Outline of PET**

Central Academic Team will constitute a board comprising Senior teachers to conduct and evaluate PET.

The Performance Evaluation Test (PET) would be an offline examination and held in the respective schools.

**Grant of Admissions:** - Internal Candidates will be eligible for scholarship in their respective schools only. However, external students can apply for admission and scholarship for a maximum of three schools in order of preference. The admission/scholarship to any of the schools would be based on the eligibility criteria and marks secured in PET. The final decision of granting admissions to any of the candidates rests with the management.

**For complete details related to PET, please refer to our policy available on school website : <https://www.dpsgs.org/dehradun/>**

## **IMPORTANT INFORMATION FOR PARENTS**

1. Parents are requested not to send sweets, toffees or any other eatables to celebrate their ward's birthday. It will be a good gesture to contribute one book to the school library.
2. Parents are requested to read the contents of the school Almanac carefully and in the interest of the child abide by the rules & regulations laid down by the school.
3. Parents are requested to send the perforated sheet (Student's Personal Record) duly filled and signed to the class teacher.
4. Parents should have the I-cards/Parent's card (given at the back of the almanac) when they come to pick their children up in the afternoon.
5. Kindly ensure that all the details in the almanac are completed.
6. Any urgent message may be communicated at the school reception telephonically. Phone calls from parents for any teacher or student during the school hours will not be entertained.
7. Parents are requested to switch off their mobile phone in school premises.
8. Parents who make independent transport arrangements for their ward by hiring private vehicles will be fully responsible for the same. They must ensure that proper verification of drivers is done, and all safety measures are taken to avoid any untoward incident.
9. Parents are requested to sign the reports, test papers, teacher's remarks in the notebooks/school almanac so that they are abreast with the progress of their child. They are also requested to visit the teachers whenever called or on PTMs and orientation programs.
10. Please do not send your child to school if he/she is feeling unwell. A proper application or Medical Leave must be submitted in writing by the parents.
11. Apart from the training given by the school, students are expected to devote some time regularly at home. Supervision of the same should be arranged.
12. Parents should carry out their responsibilities as joint educators in instilling in their children respect and strict adherence to all school rules.
13. The safety and security of our students is the prime concern and responsibility of the school and the schools will take all steps to ensure the same. However, there are certain unforeseen incidents which are beyond the reasonable control of the school when students take part in any indoor and

outdoor activities including all Sports, Riding, Trekking, Excursions, Camping, Cycling etc. or any other activity that is usually conducted by the school as a part of learning and if some untoward incident occurs for that the onus will not rest with the school alone.

- 14.** The school or any teacher, or any staff will not be held responsible for any loss or damage or injury of whatsoever nature caused to the student inside/outside the school due to his/her own act or expression, negligence or any inter-se dispute between the students, intentionally or unintentionally creating any circumstances which would lead to causing hurt/injury/damage to such student by any object or human being.
- 15.** The school authorities, staff, teachers will be free from any and all liabilities, claims, suit, demands, judgments, costs, interest and expense arising from such situations, including any accident or injury to the student and the costs of medical expenses.

## **PARENT-TEACHER FORUM**

The Parent-Teacher Forum was set up many years ago on the guidelines provided by the Central Board of Secondary Education. The General Body of the Forum is constituted of all the parents whose children are studying in the school. The Executive Committee of the Forum is a nominated body represented by parents and teachers of the school. The Principal of the school is the ex-officio President of the Forum. The PTF plays a pivotal role in making decisions from time to time regarding the welfare of the school. It facilitates closer association between parents and teachers in their effort to make the school an ideal place for the all-round education of children. It also offers parents a platform to express their views freely and frankly, thereby involving them in a process of mutual participation aimed at the welfare of the children studying in the school.

### **Our Expectations from Parents and Guardians**

Parents must realize that school is a second home for children. They need all the considerations in their favor by way of safety and security, love and co-curricular work. It is from this point of view that we expect parents and guardians to follow the norms, given below, extremely meticulously.

1. Parents are expected to go through the school calendar carefully and make a note of important dates and events, especially parent-teacher meetings, tests and examinations. We expect the parents to come in large numbers and meet the concerned teachers to discuss not only the academic progress but also other areas of personality development like attitude, aptitude, confidence building etc.
2. Parents must register a permanent mobile phone number/ landline number with the school on which SMS and other alerts may be sent. In case of change, the parents MUST notify the changed number in writing within 3 days.
3. No student of class XI or XII will be allowed to leave the school early on the plea of attending private coaching classes.
4. Parents may please see that their child adheres to the school uniform strictly. Children accompanying their parents during PTM days must also come in school uniform.
5. Wearing of fancy shoes, jewelry, unruly hair and fancy haircuts, streaking/highlighting of hair by fashion hair colours is not permitted.
6. Parents/Guardians are not permitted to enter classrooms to meet their children or to seek unscheduled interviews with teachers during school hours. Prior appointment for meeting the staff must necessarily be taken through green appointment cards given at the back of the almanac.
7. In case of emergency, parents/guardians must meet the Principal/ Headmistress and adopt a course of action in consultation with them.
8. No Strangers Are Allowed to Meet Children.
9. Usage of school bus is compulsory for all students unless, parents take on the responsibility of a drop & pick of their ward.
10. The cycle rickshaws with improvised seating for many young children/ unauthorized privately run school vans are illegal and dangerous mode of transportation and are totally banned by the school under instructions from the District Administration.

11. Pick up point for private commuters is at a designated area outside the school. No stranger, driver or family friend is allowed to pick the children up.
12. Once the child has come to the school, parents and guardians are not permitted to take him/her back home during the school hours unless there is a major emergency. In such cases, the permission of the Principal/Headmistress is mandatory. Lunch boxes and water bottles are not allowed to be sent for students once they have entered the school premises.
13. Parents and guardians must know that no school teacher is allowed to take private tuition. As such, they should not press the teachers of this school to accept private tuition work for their wards. The Principal's helpline may be used to inform any irregularity in this regard.
14. Parents and guardians must immediately inform the school in case there is a change in their address and/or telephone number.
15. Any communication that parents wish to make with the school must be addressed to the Principal/Headmistress of the respective wing.
16. Last but not the least, we expect parents and guardians to be cordial and polite with the staff of the school even in the most taxing situations. Parents are also requested to always maintain a proper dress code while entering the school premises.

### **SCHOOL DISCIPLINE**

Discipline is the law of nature. Without it, nothing works. Inculcating discipline amongst children is the most significant aspect of education and is not confined to school alone. Parents, too, must co-operate with the school in observing these norms:

1. Attendance is compulsory for celebration of National Days.
2. Irregular attendance, unjustified or unexplained absence from school, habitual late coming, leaving the school premises without permission, disobedience and any type of unruly and objectionable behavior are considered to be grave acts of indiscipline on the part of a student which can lead to his/her expulsion from the school.
3. The school uniform, only in prescribed school colour, should be immaculate, clean and smart, and should be worn on all working days and functions. Actions will be taken against students who are habitually improperly dressed.
4. Students on their way to and from the school are expected to conduct themselves in a responsible manner. Being on the road in any mode of transport entails caution, care and attention to safety rules.
5. Students who expect to reach home late after the school due to personal reasons must inform their parents/ guardians in advance.
6. Students are expected to take proper care of the school property. It is for their convenience. They should not break any item of furniture and fixtures within the school.
7. They should not write, scratch or engrave graffiti on desks, chairs and other surfaces.

- 8.** They should not damage or remove things belonging to other students.
- 9.** Damage done even by accident must be reported at once to the Principal/ Headmistress/Class Teacher. Anyone who notices something damaged must report the matter to any of the personnel mentioned above.
- 10.** If a student causing damage to the school property is identified, he/she will be charged with a fine.
- 11.** In the event of collective damage to school property in a classroom, the entire class occupying that classroom will have to bear the cost of damages.
- 12.** The school is not to be held responsible for the loss of personal belongings. It is not advisable for students to bring valuables to the school.
- 13.** Parents are requested not to give money to their ward. If for some reason, he has to bring money, written information must be sent to the class teacher.
- 14.** Running and shouting in the school premises is not allowed. While using staircases and corridors, all must keep to the left. Loitering in the lobby and the office areas is strictly forbidden even during recess.
- 15.** Students are strictly forbidden from purchasing eatables from unauthorized vendors/hawkers near the school premises.
- 16.** No money collection for any purpose is allowed to be made in the school without prior permission of the Principal.
- 17.** At the end of each terminal examination, all students are issued their report cards which are to be signed by their parents/guardians within three days of the receipt of the card and then returned to the school.
- 18.** Bus monitors and teacher escorts are responsible for orderly behavior in the bus. They must ensure that only those students who hold a valid bus pass travel in the bus. Any unruly and in disciplined behavior while travelling in the bus will result in withdrawal of the bus facility.
- 19.** It is compulsory for all students to attend the assembly.
- 20.** All our students should observe high standards in their general get up, deportment and conduct.
- 21.** Use of foul, unparliamentary language is a punishable offence.
- 22.** In order to acquire competency in spoken English, all students must converse in English while they are in school.
- 23.** Using unfair means in a test or examination is a grave offence. A student who is found using unfair means will be awarded zero in the subject and will be issued a strict warning. Repetition of the same offence will result in his/her expulsion from the school.
- 24.** Students are not permitted to carry cellular phones and pagers to the school. If a student brings a mobile phone to the school, it will be confiscated for a period of six months. Students are not allowed to use school phones without permission. Students will not be called to the

school offices to attend to phone calls during school hours. However, in case of emergency, the telephone in the HM's room may be used by the students.

25. Mis-behavior inside the school premises or in the school conveyance may also lead to disciplinary action against the concerned student. Objectionable behavior, use of abusive language, discourtesy and disrespect to the teachers, disobedience and irregular attendance will also lead to strict disciplinary action.
26. Students are not allowed to drive motorized vehicles such as cars, scooters and motorcycles within or outside the school.
27. Under no circumstances will crackers, fireworks, firearms and any other inflammable material be permitted in school. A student indulging in any act of indiscipline could be given severe punishment, as severe as suspension from the school.
28. Bunking classes or school is strictly prohibited.
29. Writing / scribbling on shirt/ uniform/ furniture
30. Carrying costly articles (like expensive watches, fountain pens, Cameras, jewelry, electronic gadgets)
31. Linking names and spreading rumors
32. Bullying others
33. Constantly interrupting the teaching process and indulging in rude and Unacceptable behavior in the class and school premises
34. Disfiguring or damaging school property
35. Bringing a cell phone, I pod, PSP to school
36. Use of violence in any form
37. Harming / hurting any Person / Property / Self
38. Damaging, scribbling or tearing pages from library books, textbooks or exercise books
39. Bringing sharp and injury causing articles such as knife, scissors, paper cutters etc.
40. Misconduct, indiscipline and misbehavior in school transport
41. Using Holi colours, bursting crackers will lead to severe penalty in the form of marks deduction and suspension from school.

### **LEAVE RULES FOR STUDENTS**

- 1.** No Half Day Leave is permitted. In case of any family function or other programme, parents are requested not to send the child to the school.
- 2.** Children are expected to attend school regularly. Under affiliation Byelaws of the Central Board of Secondary Education, all students are expected to log in a minimum attendance of 75% of the total working days in the academic session. As such, no leave of absence is granted unless parents/guardians submit an application well in advance on plausible grounds for absence.
- 3.** In case of sickness for any period of time, a Medical Certificate must be attached with the leave application.
- 4.** If an unauthorized absence exceeds a period of 15 days it shall be presumed that the parents are not willing to continue their child's education at DPSG and one month notice required for T.C. shall start from the 16<sup>th</sup> day of such unauthorized absence and charges shall be levied accordingly. If the parents want the child to resume classes, it shall be done only with the permission of the school management.
- 5.** If the unauthorized absence exceeds a period of 15 days, the name of the absent student is struck off the rolls of the school. A penalty of Rs.5,000/- shall be charged in case the re-joining is granted.
- 6.** Student suffering from infectious diseases such as Chicken Pox, Cholera, Measles, Mumps, Whooping- Cough, Swine Flu and Jaundice must observe the prescribed period of Quarantine, and on returning to school, should produce a fitness certificate permitting him/her to do so.

## NORMS RELATING TO WITHDRAWAL OF A STUDENT FROM THE SCHOOL

Withdrawal of a student from the school is necessitated under certain circumstances either in the student's family or in the school itself. The norms followed in this respect are given below. Parents must read these norms carefully and comply with them.

1. If a student needs to be withdrawn from the school, the parents/ guardians of that student need to follow the procedure as mentioned under the Fee Refund policy.
2. A student can also be asked, by the school, to be withdrawn on academic or disciplinary grounds including submission of false information to the school at the time of admission. Disciplinary action may even involve expulsion. The Principal's decision in such matters is final.
3. Misbehavior on the part of parents/guardians with any member of the school staff may also lead to withdrawal of the student from the school.
4. Transfer Certificate (TC) on withdrawal is issued only after all the school dues are cleared by the parents/guardians and the filled form needs to be submitted to Admission In charge. (Application Form for TC given at the back of Almanac)
5. **The parent must also apply for the TC online through SMS portal ([sms.dpsgs.org](https://sms.dpsgs.org)) at least one month before generating of**

### **Quarter Bills.**

## FEE REFUND POLICY

1. For seeking withdrawal of admission, a student needs to give one month's notice prior to start of next Quarter; mid Quarter withdrawal is not allowed and will be permitted only in circumstances mentioned below:
2. Refund of Quarterly Fees will only arise in below mentioned cases where there is mid-Quarter withdrawal. In rest of the cases, mid-Quarter withdrawal will not be allowed.
3. **Refund on Quarterly fees will only be done in below mentioned circumstances on submission of documentary evidence:**
  - Transfers of Parent to different district/city/state - Parent have to submit proof of transfer viz. their transfer letter/appointment letter for new location and proof of admission of student in new school. For getting the TC a student needs to give one month's notice in lieu of which the student needs to pay one month's fee as per the fee rules of the society. For e.g. A student applying for TC in April will have to pay Fee for April and May, treating month as a unit and will be refunded for the month of June.

- Health Reason- Doctor's certificate for justifying the withdrawal of student from school to be further certified by resident/nominated doctor. For getting the TC a student needs to give one month's notice in lieu of which the student needs to pay one month's fee as per the fee rules of the society.
- Death of Student- Fee will be refunded for the month in which student has not attended even a single day in the month. Notice period clause will not apply in this case.
- Any other reason, if it justifies withdrawal of student in mid-quarter should be approved by the Management/Principal.

### **CAUTION MONEY**

1. Request for caution money by students should be submitted through caution money form along with cancelled cheque to the Admission In-Charge on or before 15 August for students passing out from School.
2. In the above case Caution Money will be processed by NEFT between 10-20 September of the next academic year.
3. NEFT will be made only in name of Parent/ Guardian as per School Records.
4. In case of withdrawal/cancellation of admission Caution Money will be refunded on the basis of application submitted by the Parent and will be processed by NEFT.
5. An Application Form for caution Money is given in the Almanac.

## RULES GOVERNING FEE COLLECTION

The School is operating entirely on the tuition fee collection from the students and no aid is being taken from any private or governmental body. Therefore, the parents are requested to adhere to the rules and regulations laid down below for fee collection:  
School fee is payable on quarterly basis i.e. 3 months fee at a time as per the details given below.

Quarter	Last date of payment	Late Fine	Penalty	Final Date of Payment
April - June	15 <sup>th</sup> April	From 16 <sup>st</sup> April till date of payment– Rs.50/- per day.	Additional Penalty of Rs.5000/- with Late Fine of Rs.50/- per day for payment made after 15 <sup>th</sup> May.	Fee will not be accepted after <b>31<sup>st</sup> May</b> and name of the student will be struck off from the School rolls in case the fees are not paid till 31 <sup>st</sup> May. Readmission Fee will be charged in addition to previous dues.
July - September	15 <sup>th</sup> July	From 16 <sup>th</sup> July till date of payment Rs.50/- per day	Additional Penalty of Rs.5000/- with Late Fine of Rs.50/- per day for payment made after 15 <sup>th</sup> Aug.	Fee will not be accepted after <b>31<sup>st</sup> August</b> and name of the student will be struck off from the School rolls in case the fees are not paid till 31 <sup>st</sup> August. Readmission Fee will be charged in addition to previous dues.
October - December	15 <sup>th</sup> October	From 16 <sup>th</sup> October till date of payment- Rs.50/- per day	Additional Penalty of Rs.5000/- with Late Fine of Rs.50/- per day for payment made after 15 <sup>th</sup> Nov.	Fee will not be accepted after <b>30<sup>th</sup> November</b> and name of the student will be struck off from the School rolls in case the fee is not paid till 30 <sup>th</sup> November. Readmission Fee will be charged in addition to previous dues.

January - March	15 <sup>th</sup> January	From 16 <sup>th</sup> January till date of payment- Rs.50/- per day	Additional Penalty of Rs.5000/- with Late Fine of Rs.50/- per day for payment made after 15 <sup>th</sup> Feb.	Fee will not be accepted after 28 <sup>th</sup> <b>February</b> and name of the student will be struck off from the School rolls in case the fee is not paid till 28 <sup>th</sup> February. Readmission Fee will be charged in addition to previous dues.
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### Mode of Payment:

Date of payment means **Actual date of Realisation** in the Bank Account of the School.

1. Parents should deposit online payment by Credit Card, Debit Card and Net Banking only  
Bank Processing Charges applicable on payment by Credit Card and Net Banking, but NOT on Debit Card

### Payment of Fee:

2. The payment shall be done through visiting the School website **sms.dpsgs.org**
3. **Late Fine** of Rs.50/- per day on late payment of Fee is applicable on delay beyond last date of payment including all holidays till the payment is made.
4. **Additional Penalty** of Rs.5000/- in addition to late fine of Rs.50/- per day is applicable on payment made after Final Date of payment including all holidays till the payment is made.
5. The name of the student will be **struck off** if the fee is not paid till the last day of 2<sup>nd</sup> month of the Quarter.
6. Any fee defaulter shall be regularized only after the permission of the Principal. Mere submission of any request to the school authorities does not mean it is accepted/permitted/sanctioned by the school unless it is intimated to the applicant.
7. Re-admission fee in addition to previous dues will be charged from Parent if readmission is granted.

8. Late Fine and Penalty on fee will be charged along with the Fee Due for next Quarter.
9. Partial payment of fees is not accepted by the School and part payment will be treated as non-payment and late fine and penalty will be applicable till the complete payment is made.
10. **No Fee reminders for Quarterly fee will be sent. It is the duty of parents to deposit the fees as per the above payment schedule.**
11. Return of Fee by the bank on which it is drawn, for any reason whatsoever shall be treated as non-payment of dues and additional Late fine and Penalty will be applicable.
12. Fee Bill for each Quarter will be uploaded on ERP on or before last day of the previous month of the Quarter. Parents are requested to access the same using their ward's ERP ID and Password.

#### **Fee Payment Process:**

Visit school website [sms.dpsgs.org](http://sms.dpsgs.org) and follow the steps mentioned below:

- Enter the User Name: **. dpsgd.admission no.** on the SMS portal
- Click on **Online Fee Payment**
- Select the Quarter
- Check the Student Fee detail and Click on Proceed
- It will show the following options for payment: Debit/Credit Card
- You will be directed to pay the Fee via Debit Card/Credit Card
- **Net Banking:** You will be directed to choose from multiple banks for payment
- **Parents must take a screen shot of payment confirmation details visible on their phone for future reference.**

**Kindly mail the receipt/reference slip received after making payment to [ao1.dpsgddn@dpsgs.org](mailto:ao1.dpsgddn@dpsgs.org) for our records and future reference.**

Parents should ensure that fee is debited from their account in time to avoid levy of fine and penalty due to non-realization of fee in School Account.

### **SCHOOL LIBRARY RULES**

1. Each member / student will be provided a non-transferable borrower's ticket at the beginning of the new session which is to be produced before the librarian to get books issued from the library.
2. The readers shall not sub-lend the books issued by the library.
3. Borrowers must satisfy themselves about the physical condition of the books before borrowing or else they shall be held responsible for any damage or mutilation noticed at the time of returning.
4. If the book is lost, the reader will pay the cost of the book or replace the book.
5. The students must return the book within 21 days of issuance, on the given due date failing which they would be charged a Late Fine Fee.
6. **Late fine will be charged Rs. 2.00 per day per volume after the due date.**

## SCHOOL UNIFORM

GRADES	SUMMER UNIFORM	WINTER UNIFORM	SPORTS AND HOUSE UNIFORM
Early Years	Sky Blue Half Sleeved Collared Cotton T Shirt Fawn Coloured Half Trouser with Elastic (Boys) Fawn Coloured Tunic with Blue Collar and in-built belt design (Girls) Black Shoes with Velcro and Cotton Navy Blue Socks	Sky Blue Full- Sleeved Collared Cotton T Shirt Dark Brown Trouser (Worsted Fabric) Navy Blue Full Sleeved Cardigan with Fawn Coloured Stripes on neck and shoulders Navy Blue Woolen Socks Navy Blue Woolen Cap with DPSG Crest	Fawn Coloured Sports Shorts (Knee length) White Sports Shoes with Velcro and White Sports Cotton Socks
Grades I - V	Sky Blue Half Sleeved Shirt with Pin Stripes Fawn Coloured Half Trouser with Elastic (Boys) Fawn Coloured Tunic with Blue Collar and in-built belt design (Girls I & II) Fawn Coloured Divided Skirt with Box Pleats (Girls III- V) Black Shoes with Velcro and Cotton Navy Blue Socks School Belt with Buckle	Sky Blue Full Sleeved Shirt with Pin Stripes Dark Brown Trouser (Worsted Fabric) Fawn Coloured Woolen Blazer Navy Blue Half Sleeved Cardigan with Fawn Coloured Stripes on neck and shoulders Navy Blue Tie with Fawn Coloured Stripes & DPSG Crest Navy Blue Woolen Socks Navy Blue Woolen Cap with DPSG Crest	Sky Blue Half Sleeved Cotton T-Shirt with House Colour on the Collar and Stripes on the Sleeves Fawn Coloured Sports Shorts (Knee length) White Sports Shoes with Velcro and White Sports Cotton Socks <b>WINTERS:</b> Navy Blue Track Suit with Fleece Lining and Hoodie with front zip and side pockets with Full Sleeved School T-Shirt
Grades VI - XII	Sky Blue Half Sleeved Shirt with Pin Stripes Fawn Coloured Full Trouser Oxford Pattern Formal Black Shoes and Cotton Navy Blue Socks School Belt with buckle	Sky Blue Full Sleeved Shirt with Pin Stripes Dark Brown Trouser (Worsted Fabric) Fawn Coloured Woolen Blazer Navy Blue Half Sleeved Cardigan with Fawn Coloured Stripes on neck and shoulders Navy Blue Tie with Fawn Coloured Stripes & DPSG Crest Navy Blue Woolen Socks Navy Blue Woolen Cap with DPSG Crest	Sky Blue Half Sleeved Cotton T-Shirt with House Colour on the Collar and Stripes on the Sleeves Fawn Coloured Track Pant <b>WINTERS:</b> Navy Blue Track Suit with Fleece Lining and Hoodie with front zip and side pockets with Full Sleeved School T-Shirt White Sports Shoes with Shoelaces and White Sports Cotton Socks

**AUTHORISED UNIFORM DEALER FOR 2023-24**

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**SCHOOLDAYZ (A Unit of Spacekon Constructions Pvt. Ltd.)**  
[www.spacekonuniforms.com](http://www.spacekonuniforms.com)

**Contact no. 9310396217, 9891278139**

**AUTHORISED BOOKS & STATIONERY DEALER FOR 2023-24**

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**Indian Books Distributors SC-296/2 Shastri Nagar Near ShriSiddhivinayak  
Heart Care Centre Ghaziabad-201002  
Contact no. 7500000817**

## TRANSPORT RULES

1. The School makes transport arrangements for the children through its own fleet of buses on an annual contract explicitly on request from parents.
2. Unauthorized travelling in the buses is viewed as serious offence and can lead to a fine of Rs. 500/- per day.
3. Parents are expected to co-operate with the school by ensuring that their children travelling in the buses report at their embarking points well ontime, carry their identity card with them all the time and behave in a disciplined way, in the interest of their own safety as well as that of the other users.
4. In case of any problem or any mishap, the parents are advised to avoid any altercation with drivers and conductors. They should immediately contact the school authorities on the phone number given on the bus, or the phone number given in the almanac. The school will ensure appropriate action in such circumstances. For any information whatsoever, parents are expected not to rely on any information that they may get from drivers and conductors. For information related to their wards and academic process, timing or working days, they should contact the school directly.
5. **Parents are requested to study the specified routes and opt for that which suits them best. Please remember that it is not possible to cater to individual requirements at the cost of time and distance.**
6. Students are not allowed to travel in any other bus route except their own route. However, they can do so with permission from the Principal/Admin Officer.
7. The bus drivers are authorized to stop the bus only at the designated stops. The bus will not wait for latecomers.
8. Full quarter fee will be taken for availing Transport in the middle or part of the month.
9. Application for request for Change in Transport in case of transfer/change of address should be submitted online through SMS at least 15 days prior to the beginning of the next month. Acceptance of Request for Change in Transport is based on Route and availability of Seats.
10. Any change in transport will be effective from the next month of submission of request.
11. Withdrawal of Transport Facility by parents: In case of 'Withdrawal of bus facility', the request intimating the withdrawal of facility should be submitted and approved one month before the beginning of "Next Quarter".  
Example: Students seeking withdrawal for first Quarter must submit their application and the same should be approved on or before 28<sup>th</sup> Feb, 2023, for second Quarter, it should be submitted and approved on or before 31<sup>st</sup> May, 2023, for third Quarter, it should be submitted and approved on or before 31<sup>st</sup> August, 2023, and for fourth Quarter, it should be submitted and approved on or before 30<sup>th</sup> November, 2023 else full Quarter fees will be chargeable.
12. Application forms for availing bus facility & discontinuation or change are given at the back of the almanac.
13. The School makes transport arrangements for the children through its own fleet of buses on an annual contract explicitly on request from parents.
14. Unauthorized travelling in the buses is viewed as serious offence and can lead to a fine of Rs. 500/- per day.
15. Parents are expected to co-operate with the school by ensuring that their children travelling in the buses report at their embarking points well ontime, carry their identity card with them all the time and behave in a disciplined way, in the interest of their own safety as well as that of the other users.

- 16.**In case of any problem or any mishap, the parents are advised to avoid any altercation with drivers and conductors. They should immediately contact the school authorities on the phone number given on the bus, or the phone number given in the almanac. The school will ensure appropriate action in such circumstances. For any information whatsoever, parents are expected not to rely on any information that they may get from drivers and conductors. For information related to their wards and academic process, timing or working days, they should contact the school directly.
- 17.****Parents are requested to study the specified routes and opt for that which suits them best. Please remember that it is not possible to cater to individual requirements at the cost of time and distance.**
- 18.**Students are not allowed to travel in any other bus route except their own route. However, they can do so with permission from the Principal/Admin Officer.
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- 24.**Application forms for availing bus facility & discontinuation or change are given at the back of the almanac.

## **Behavioral Practice**

1. Students are expected to behave in a courteous manner. Be seated when the bus is in motion. No student is allowed to stand on the footboard.
2. Unruly behavior, tearing of seat covers, breaking windowpanes or related offences will result in heavy penalty and withdrawal of bus facility.
3. Avoid throwing any trash/food inside or outside the bus.
4. Follow the instructions of the Teacher/ Attendant in charge. He/ She have the authority to report any offence to the Principal immediately.

## **ASSESSMENT AND PROMOTION POLICY**

### **Class PRE-NUR TO V**

#### **NURSERY & KINDERGARTEN**

Continuous and comprehensive assessments are held throughout the year. The objective of the assessment is to monitor a child's level of development without comparing it with others. Through continuous evaluation, a comprehensive profile of his/her performance is assimilated and conveyed to the parents twice a year. The assessment/evaluation is recorded in the form of 'Grade/Rubric'. We do not follow a ranking system in order to eliminate stemunfair assessment of the child.

The Performance Achievement Card will be given at the end of the term on the OPEN HOUSE days as marked in the calendar.

The students will be evaluated based on the Learner Profiles and skills gained during the Units of Inquiry. There are 10 IB Learner Profiles and at the end of each term their level of achievement for the same is conveyed at the Open House.

#### **Primary Wing**

The UI approach to learning and assessment encourages development of wider critical – thinking and self –assessment skills. Students and teachers willbe actively engaged in dealing with the various nuances of the process of inquiry and the students will be steered to assess their work at different stagesand will reflect to see if the aims and objectives set for learning have been fulfilled.

Teachers use Formative Assessment to adjust lesson plans to meet students' needs. Effective assessment also allows teachers to assess their own methodof delivery. Summative Assessments are used after instruction to summarize learning for reporting.

The school curriculum is divided into several Units of Inquiry. Formative and Summative Assessments are conducted for each UI. The assessment methodology is a mix of skills, activities, presentations and class tests.

There are two terms, the first term is Mar - Sept and the second term from Oct.- Feb of the subsequent year. Each term will have Formative

Assessments and Summative Assessment cycles. Assessment will be done based on projects, assignments, quizzes, Research Work and Pen paper test etc.

To measure the effectiveness of learning-teaching in the Primary Years all five essential elements (concept, skill, knowledge, attitudes and actions) will be measured.

### **Language (Hindi and English)**

- Listening Skill
- Speaking Skill
- Reading (Loud and Comprehension)
- Writing
- Grammar

### **Mathematics**

- Mental Mathematics
- Concept Understanding
- Skill
- Application

### **Cross Curricular Exploration**

- Research Skills
- Skills: Critical thinking, Communication, Collaboration, Creativity,
- Values: Citizenship, Character
- Knowledge

The schedule for the above will be informed at the beginning of each term. Also, the students will be evaluated on the development of the ten learner profiles.

The Foundational Domain Skills - Art, Music, Drama, Dance, Yoga, PE, ICT, are an integral part of the curriculum and are assessed on a regular basis.

### **Classes VI – IX**

- Assessment will be Ongoing, Structured and Integrated into the Unit of Inquiry.
- Every Unit of Inquiry will have inbuilt end of UI Formative Assessment.
- Variety of Tools of Assessment will be used to suit the nature of Content and Intent.
- The schedule for the above will be informed at the beginning of each term. Also, the students will be evaluated on the development of the ten

learner profiles.

- The Foundational Domain Skills - Art, Music, Drama, Dance, Yoga, PE, ICT, are an integral part of the curriculum and are assessed on a regular basis. They carry a 45% weightage as against the 55% weightage for the scholastic domain.
- The Subject Teacher will inform the students about the end of UI Assessment at the beginning of a new UI.
- The Term End Centralized Summative Assessment i.e., Term 1 Centralized Examination and Term 2 Centralized Examination will be conducted.
- The Weightage of Formative and Summative Assessments in the Annual Cumulative Result is given below:

End UI	40%
Term 1 Examination-	30%
Term 2 Examination-	30 %

### **Class X**

- Assessment will be Ongoing, Structured and Integrated into the Unit of Inquiry.
- Every Unit of Inquiry will have inbuilt end of UI Formative Assessment.
- Variety of Tools of Assessment will be used to suit the nature of Content and Intent.
- The Subject Teacher will inform the students about the end of UI Assessment at the beginning of a new UI.
- The school will conduct Midterm Examinations, Half Yearly and two cycles of Pre-Boards of 80 marks each in all subjects. It is compulsory for the student to pass in all examinations.
- At the end of the session each student will appear for a Board based examination of 80 marks in each subject covering 100% syllabus of the subject of class X only.
- 10% in each subject is earmarked for internal assessment by schools and 5% weightage is allotted to subject enrichment activities like Lab work, ASL, Map work etc. and another 5% for portfolio and timely completion and submission of notebooks and assignments.

## **SENIOR SECONDARY WING**

### **Class XI**

- Assessment will be Ongoing, Structured and Integrated into the Unit of Inquiry.
- Every Unit of Inquiry will have inbuilt end of UOI Formative Assessment.
- Variety of Tools of Assessment will be used to suit the nature of Content and Intent.
- The Subject Teacher will inform the students about the end of UOI Assessment at the beginning of a new UOI.
- The Term End Centralized Summative Assessment i.e., Half Yearly and Annual Examination will be conducted.

- The Weightage of Formative and Summative Assessments in the Annual Cumulative Result is given below:

End UI	40%
Term 1 Examination-	30%
Term 2 Examination-	30 %

- It is mandatory to pass the theory and practical papers separately in Half Yearly and Annual Exams
- No absenteeism in UI Assessments / examinations will be allowed and the student will be marked ZERO in case he/she is absent.
- A Student must maintain at least 75% attendance throughout the year.

### **Class XII**

- Assessment will be Ongoing, Structured and Integrated into the Unit of Inquiry.
- Every Unit of Inquiry will have inbuilt end of UI Formative Assessment.
- Variety of Tools of Assessment will be used to suit the nature of Content and Intent.
- The Subject Teacher will inform the students about the end of UI Assessment at the beginning of a new UI.
- The school will conduct Midterm Examinations, Half Yearly and two cycles of Pre-Boards of 80 marks each in all subjects. It is compulsory for the student to pass in all examinations.

**At the end of the session each student will appear for a Board based examination of 80 marks in each subject covering 100% syllabus of the subject of class XII only.**

- It is compulsory for students to have a 75% attendance in practical work in laboratory in all subjects involving practical.
- In case of shortage of attendance, the forms of such students can be withheld and not sent to the board in September/October. but can be submitted in December provided the students qualify the written examinations and makes up for the short attendance.
- Student must maintain at least 75% attendance throughout the year.

### **PROMOTION POLICY**

**Promotion is subject to the rules laid down by CBSE. It is mandatory to appear for all Assessments in each term.**

### **Middle School: VI – VIII**

- There will be two terms. The First Term is from April to September and the Second Term from October to March
- Each term will have an End of UI Tests and Term Examination

### **Examination Rules**

- It would be mandatory for a student to appear in all the Assessments
- No retest will be conducted in case of absenteeism during a Test.
- Only if the child is representing the school, then the paper will be conducted with due permission from the Principal.
- New Admissions will be given grades of only the Tests they have taken, and no cumulative results will be made.
- Retest will be only in case of students suffering from severe ailments where the child is indisposed with a condition that the parents bring medical certificate the same day and take permission from the Principal.
- Students must have minimum 75% attendance to be eligible to appear for the Final Assessment

**It is mandatory to appear for all the Assessments in each term and get at least a Grade D to be considered eligible for the next class.**

### **SECONDARY SCHOOL: GRADES IX – X**

Promotion is subject to the rules laid down by CBSE. It is mandatory to appear for all tests and exams.

- It would be mandatory for a student to appear in all the Assessments
- No retest will be conducted in case of absenteeism during a Test.
- Only if the child is representing the school, then the paper will be conducted with due permission from the Principal.
- New Admissions will be given grades of only the Tests they have taken, and no cumulative results will be made.
- Retest will be only in case of students suffering from severe ailments where the child is indisposed with a condition that the parents bring medical certificate the same day and take permission from the Principal.
- Students must have minimum 75% attendance to be eligible to appear for the Final Assessment

### **SENIOR SECONDARY SCHOOL: GRADES XI – XII**

#### **Grade XI**

To earn promotion to the 2nd year of the +2 stage (Grade XII), a student must clear/pass in each of the five subjects (one core language + four electives). In subjects where practical are involved, the rule of passing separately in theory and practical's is applicable as per the norms of CBSE.

#### **Grade XII**

- As per the bye-laws of the Board, it is essential for every student to complete at least 75% of attendance in the classes held counted from the day of commencement of teaching Grade XII up to the 1st of the month in which the Board examination commences.

- Candidates taking up a subject(s) involving practicals shall also be required to complete at least 75% of the total attendance for practical work in the subject in the laboratory.
- In the event of their shortage of attendance, their forms will not be sent to the Board along with those of regular students in September/October. However, the forms of such students may be submitted in December provided they qualify the written examination and make up their deficiency in attendance. A late fee will be payable by such students.
- Students who have appeared in the Board Examination must collect their Mark Sheets within one year of the declaration of results.

### **IMPORTANT Grades X & XII**

1. Students of Grade X & XII must pass in all the five subjects in their Unit Tests, Midterm Exams and Half Yearly Examinations to become eligible for submission of forms for the Board Examinations in the ensuing year.
2. They must also log in the minimum prescribed attendance of 75% as per CBSE norms.
3. Students who have appeared in Board Examinations must collect their marksheets and other related documents within one year of the declaration of results.

### **OTHER RULES GOVERNING PROMOTION**

1. Absence from the assessment / unit test / examinations / in the system of continuous evaluation is not permitted. A student who is absent for an assessment/unit test/ examination is not retested / reexamined and will lose the credits of the missed test/ examination in the cumulative score.
2. Promotion is based on the year-long continuous and comprehensive evaluation.
3. A student whose attendance during the year is less than 85% (Grades VI-IX) and 75% (Grades X-XII) may not be promoted to the next higher class as per the CBSE rules. The school does not entertain any concession in the shortage of attendance or for the reexamination of the students who has failed to earn promotion to the next higher class.
4. A student repeating any class will be permitted to repeat the class for one year, but if he/ she fails to clear promotion to the next higher class at the end of the repetition year, he/she is issued a transfer certificate.
5. Rules are subject to change as per CBSE norms.

## **Pledge**

India is my country and all Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their wellbeing and prosperity alone, lies my happiness.

## **National Anthem**

Jana Gana Mana Lyrics

Jana-Gana-Mana-Adhinayaka,

Jaya He

Bharata-Bhagya-Vidhata

Punjab-Sindhu-Gujarata-Maratha

Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga

Uchchhala-JaladthaTaranga

Tava Subha Name Jage

Tava Subha Ashisa Mage

Gahe Tava Jaya Gatha.

Jana-Gana-Mangala Dayaka, Jaya He

Bharata-Bhagya-Vidhata,

Jaya He, Jaya He, Jaya He,

Jaya, Jaya, Jaya, Jaya He

**Where The Mind Is Without Fear** -Rabindra Nath Tagore

Where the mind is without fear and the head is held high  
Where knowledge is free  
Where the world has not been broken up into fragments  
By narrow domestic walls  
Where words come out from the depth of truth  
Where tireless striving stretches its arms towards perfection  
Where the clear stream of reason has not lost its way  
Into the dreary desert sand of dead habit  
Where the mind is led forward by thee  
Into ever-widening thought and action  
Into that heaven of freedom, my Father, let my country awake

**Morning Prayer**

Thank You, Dear God for this lovely day,  
For bringing us safely to school,  
And while we read and write and play,  
Help us in every way.  
Bless our Parents and Teachers Dear God!  
Our Friends and Elders too,  
So that they all may guide us to be,  
Honest, loving and true  
Thank you for the World so Sweet  
Thank you for the food we eat

Thank you for the birds that sing  
Thank you, God, for everything  
God bless Mummy, Daddy, too  
God bless brothers, sisters too  
God bless teachers in the school  
God bless me and God bless you

**God, we thank Thee**

God, we thank thee, for the night  
And for the pleasant morning light  
For rest and food and loving care  
For all that makes the world so fair  
Help us to do the things we should  
To be to others kind and good  
In all we do and all we say  
To grow more loving every day

### **End of the Day Prayer**

God, Our Father! I come to say  
Thank you for all I learnt today, Be  
with us as we journey back, Help us  
always to be on track. To remember  
what is good for us  
At home, in school and in the  
bus. Guard me through the dark  
of night, Bring me back to  
school all bright.

आ आ आ आ आ आ आ  
हम को मन की शक्ति देना मन विजय करे  
दूसरों की जय से पहले खुद को जय करे  
हम को मन की शक्ति देना मन विजय करे  
दूसरों की जय से पहले खुद को जय करे  
हम को मन की शक्ति देना  
भेदभाव अपने दिल से साफ़ कर सके  
दोस्तों से भूल हो तो माफ़ कर सके  
झूठ से बचे रहे सच का दम भरे  
दूसरों की जय से पहले खुद को जय करे

हम को मन की शक्ति देना मन विजय करे  
दूसरों की जय से पहले खुद को जय करे  
हम को मन की शक्ति देना  
मुश्किलें पड़े तो हम पे इतना करम कर  
धरम कर साथ दे तो धरम का चले  
तो धरम कर खुद पे हौसला रहे  
बड़ी से ना डरे खुद पे हौसला रहे दूसरों  
की जय से पहले खुद को जय करे  
हम को मन की शक्ति देना मन विजय करे  
दूसरों की जय से पहले खुद को जय करे  
हम को मन की शक्ति देना

### **GOD'S LOVE**

God's Love is so  
wonderful God's Love  
is so wonderful God's  
Love is so wonderful  
Oh! Wonderful love!

So high you can't get over  
it So deep you can't get  
under it

So wide you can't get  
around it Oh! Wonderful  
love!

## **All Things Bright and Beautiful**

### **KINDERGARTEN PRAYER**

Dear God,  
Please show me how to spend this  
daySharing your LOVE in every  
way Help me to be kind to  
everyone  
To play and laugh, have lots of fun  
To learn and share, help my parents and  
friends with a smile on my face till the day  
ends

### **SHOWERS OF BLESSINGS**

There shall be showers of blessing:  
This is the promise of love  
There shall be seasons refreshing,Sent from the Savior  
above  
Chorus: Showers of blessing, Showers of blessing we  
need;  
Mercy-drops round us are falling,  
But for the showers we plead.  
There shall be showers ofblessing—  
Precious reviving again.  
Over the hills and the valleys,Sound of abundance of  
rain

Chorus: .

## **HE'S GOT THE WHOLE WORLD**

He's got the whole world in his hands (4)

He's got the wind and the rain

In his hands (3)

He's got the whole world in his hands. (4)

He's got you and me and brother

In his hands (3)

He's got the whole world in his hands. (4)

He's got you and me and sister

In his hands (3)

He's got the whole world in his hands.

## **COUNT YOUR BLESSINGS**

1. When upon life's billows you are tempest-tossed,  
When you are discouraged, thinking all is lost,  
Count your many blessings; name them one by one,  
And it will surprise you what the God has done.

**(Chorus)**

Count your blessings.

Name them one by one.

Count your blessings.

See what God hath done.

Count your blessings.

Name them one by one.

And it will surprise you what the God has done.

2. So amid the conflict, whether great or small,  
Do not be discouraged; God is over all.  
Count your many blessings; angels will attend,  
Help and comfort give you to your journey's end

**Chorus**

तेरी है ज़मीन तेरा आसमान  
तू बड़ा मेहरबान तू बक़शीस करतेरी है  
ज़मीन तेरा आसमान

तू बड़ा मेहरबान तू बक़शीस करसभी का है तू, सभी तेरे  
खुदा मेरे तू बक़शीस कर ( 4)

### **Stanza 1**

ओ तेरी मज़ी से ऐ मावलक हमइस  
दुवनया में आये हैं  
तेरी मज़ी से ऐ मावलक ह

इस दुवनया में आये हैं तेरी  
रहमत से हम सबने  
ये वजस्म और जान पाए हैं  
तू अपनी नज़र हम पर रखना वक़स  
हाल में हैं ये खबर रखना

### **Chorus repeat stanza 2**

तू चाहे तो हमें रखे तू  
चाहे तो हमें मारे तू  
चाहे तो हमें रखे तू  
चाहे तो हमें मारे

ओ.. तेरे आगे झुकाके सर  
खड़े हैं आज हम सारे

ओ.. सबसे बड़ी ताक़त  
तू चाहे तो हर आफ़त टाले

### **Chorus repeat**

‘

## **WELCOME SONG**

Welcome this day  
This wonderful day  
We all sing together  
We greet you with cheer  
Your presence we revere  
Give us your blessing sincere.

D P S G welcomes you  
With flowers and smiles  
We greet you  
We will be your shining stars  
We'll make your dreams come true. (2)  
Give thanks to God and celebrate  
It's our time happy time  
We feel great  
D P S G school at Dehradun  
We'll make your dreams come true

## **DANIEL BOONE**

### **"Beautiful Sunday"**

Sunday morning, up with the lark I think I'll take a walk in the park  
Hey, hey, hey, it's a beautiful day  
I've got someone waiting for me When I see her, I know that she'll say  
Hey, hey, hey, it's a beautiful day  
Ha, ha, ha, beautiful Sunday  
This is my, my, my, beautiful day  
When you say, say, say, say that you love me Oh,  
my, my, my it's a beautiful day  
Birds are singing, you by my side take a car and go for a ride  
Hey, hey, hey, it's a beautiful day  
We'll drive on and follow the sun  
Makin' Sunday go on and on Hey,  
hey, hey, it's a beautiful day  
Ha, ha, ha, beautiful Sunday  
This is my, my, my, beautiful day  
When you say, say, say, say that you love me Oh,  
my, my, my, it's a beautiful day.

**DPSG DEHRADUN**  
**ACADEMIC CALENDAR 2023-2024**

<b>Activity Name</b>	<b>Date of Event (From)</b>	<b>Date of Event (To)</b>
Visit to Anand Van	27-Apr-2023	27-Apr-2023
Visit to Anand Van	28-Apr-2023	28-Apr-2023
Visit to Vidhan Sabha	28-Apr-2023	28-Apr-2023
Hindi Writing Story Telling and Declamation	10-May-2023	10-May-2023
SPIC MACAY	13-May-2023	13-May-2023
English Debate	18-May-2023	18-May-2023
MIRARI	18-May-2023	23-May-2023
Visit to Airport	19-May-2023	19-May-2023
Investiture Ceremony	22-May-2023	22-May-2023
Visit to Ice Cream Factory	23-May-2023	23-May-2023
Two Minutes Noodle Show	24-May-2023	24-May-2023
Inter House Basketball	24-May-2023	28-May-2023
Night Stay at Campus	26-May-2023	26-May-2023
Summer Splash	29-May-2023	29-May-2023
SCLP	13-Jun-2023	17-Jun-2023
MILANGE (French Event)	13-Jul-2023	14-Jul-2023
Harela Celebration	15-Jul-2023	15-Jul-2023
Creative Writing Competition	18-Jul-2023	18-Jul-2023
Inter House Music and Dance Fest	21-Jul-2023	21-Jul-2023
Monsoon Fun Games	4-Aug-2023	4-Aug-2023
Visit to National Gallery of Modern Art	11-Aug-2023	11-Aug-2023
Independence Day Celebration	15-Aug-2023	15-Aug-2023
Form Day	17-Aug-2023	17-Aug-2023
Kavita Vachan, Aashubhashan, Stotrvachan	18-Aug-2023	18-Aug-2023
PTM 4	19-Aug-2023	19-Aug-2023
Form Day	22-Aug-2023	22-Aug-2023
Tell a Tale	24-Aug-2023	24-Aug-2023
Form Day	25-Aug-2023	25-Aug-2023
Form Day	28-Aug-2023	28-Aug-2023
Form Day	31-Aug-2023	31-Aug-2023
Term 1 Examinations	8-Sep-2023	20-Sep-2023

Visit to FRI	21-Sep-2023	21-Sep-2023
Visit to Mushroom Farm	21-Sep-2023	21-Sep-2023
Carpe Diem	28-Sep-2023	29-Sep-2023
Result Upload and Printing Mid Term	29-Sep-2023	29-Sep-2023
PTM 5 Result Declaration	30-Sep-2023	30-Sep-2023
Community Service (Gandhian Week)	2-Oct-2023	7-Oct-2023
Award Ceremony - 1	7-Oct-2023	7-Oct-2023
Launch of APJ Kalam Competition	9-Oct-2023	9-Oct-2023
Inter School Dance and Music Fest (DHAROHAR)	13-Oct-2023	13-Oct-2023
Sports Day	20-Oct-2023	20-Oct-2023
Award Ceremony - 1	21-Oct-2023	21-Oct-2023
PTM 6	21-Oct-2023	21-Oct-2023
Over Night Camp	27-Oct-2023	27-Oct-2023
Over Night Camp	27-Oct-2023	27-Oct-2023
Award Ceremony - 1	28-Oct-2023	28-Oct-2023
Common Entrance Examination -1	29-Oct-2023	29-Oct-2023
Inter School Science Fair (Anveshika)	9-Nov-2023	9-Nov-2023
Inter School Coding and Content Creation Competition	9-Nov-2023	9-Nov-2023
Pre Board 1 Examination	15-Nov-2023	27-Nov-2023
Inter House Yoga/Martial Art Competition	20-Nov-2023	20-Nov-2023
Kahani Vachan, Anuched Lekhan, Chitra Varnan	22-Nov-2023	22-Nov-2023
Picnic/Camp	28-Nov-2023	29-Nov-2023
PTM 7	2-Dec-2023	2-Dec-2023
Aryabhatta	3-Dec-2023	3-Dec-2023
Visit to Centre of Aromatic Plants	6-Dec-2023	6-Dec-2023
Citizenship Studies Field Trips	7-Dec-2023	8-Dec-2023
Winter Carnival/Award Ceremony for APJ Kalam/Aryabhatta	23-Dec-2023	23-Dec-2023
Pre Board 2 Examination	5-Jan-2024	19-Jan-2024
PTM 8	20-Jan-2024	20-Jan-2024
Republic Day Celebration	26-Jan-2024	26-Jan-2024
Graduation Ceremony	27-Jan-2024	27-Jan-2024

Common Entrance Examination -2	28-Jan-2024	28-Jan-2024
Inter House Volley Ball	29-Jan-2024	29-Jan-2024
Annual Athletic Meet/PTM for Grade 10 & 12 PB-2	31-Jan-2024	31-Jan-2024
Farewell	3-Feb-2024	3-Feb-2024
Visit to Strawberry Farm	6-Feb-2024	6-Feb-2024
Extempore	8-Feb-2024	8-Feb-2024
Award Ceremony - 2	9-Feb-2024	9-Feb-2024
Talent Hunt	11-Feb-2024	11-Feb-2024
Award Ceremony - 2	16-Feb-2024	16-Feb-2024
PTM 9	17-Feb-2024	17-Feb-2024
Award Ceremony - 2	23-Feb-2024	23-Feb-2024
Term End Examinations	13-Mar-2024	22-Mar-2024
PTM 10 / Result Declaration	30-Mar-2024	30-Mar-2024

TRANSPORT DETAILS			
Name of the Student		Admission No.	
Class –Section		Roll No.	
Session		Residential Address	
Father's Name		Mother's Name	
Name of the Guardian, if any		Contact Number	
Pick up Point		Area (as per list)	
Bus Route No.		Bus-In-Charge	
<b>Declaration by Parent</b>  <p>I hereby declare that I have read and am aware of the Transport Rules mentioned in the Almanac. I assure you that my ward will conform to all Rules and Regulations associated with the availing of this facility.</p> <p>I also declare that the information provided above is correct and true.</p> <p>Date : _____ Signature of the Parent : _____</p> <p>Date : _____ Signature of Class Teacher : _____</p>			

Application Form- Change of Bus Route			
Name of the Student		Admission No.	
Class –Section		Roll No.	
Session		Residential Address	
Father's Name		Mother's Name	
Name of the Guardian, if any		Contact Number	
Current Pick-up Point		Current Drop Point	
Current Area (as per list)		New Area (as per list)	
Current Bus Route No.		Current Bus-In charge	
New Pick up Point		New Drop Point	
New Bus Route No.		New Bus-In charge	
<p><b>Declaration by Parent</b></p> <p>I hereby declare that I have read and am aware of the Transport Rules mentioned in the Almanac. I assure you that my ward will conform to all Rules and Regulations associated with the availing of this facility.</p> <p>I also declare that the information provided above is correct and true.</p>			
Date :		Signature of Parent :	
Date :		Signature of Class Teacher :	

**Application Form- Discontinuation of Bus Facility**

<b>Name of the Student</b>		<b>Admission No.</b>	
<b>Class -Section</b>		<b>Roll No.</b>	
<b>Session</b>		<b>Residential Address</b>	
<b>Father's Name</b>		<b>Mother's Name</b>	
<b>Name of the Guardian, if any</b>		<b>Contact Number</b>	
<b>Current Pick up Point</b>		<b>Current Drop Point</b>	
<b>Current Area (as per list)</b>		<b>Current Bus Route No.</b>	
<b>Current Bus-In charge</b>		<b>Discontinuation Date</b>	
<b>Reason for Discontinuation of Bus Facility:</b>			
<b>Declaration by Parent</b> <b>I hereby declare that I have read and am aware of the Transport Rules mentioned in the Almanac. I also declare that the information provided above is correct and true.</b>			
<b>Date :</b>		<b>Signature of Parents :</b>	
<b>Date :</b>		<b>Signature of Class Teacher :</b>	

**APPLICATION FOR REFUND & PAYMENT OF CAUTION MONEY**

**For Pre-Nursery till Class XI**

VOUCHER NO.

DATE

**To be filled by the Parent/Guardian**

Name of the Student: \_\_\_\_\_

Admission No: \_\_\_\_\_

Old Admission No.: \_\_\_\_\_

Class & Sec (Last attended): \_\_\_\_\_

TC No.: \_\_\_\_\_

Date of Issue of TC: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No. \_\_\_\_\_

Cheque to be issued in Favour of \_\_\_\_\_

(Copy of Cancelled Cheque to be enclosed)

Signature of Parent

**For Office Use only**

No Due Certificate: \_\_\_\_\_ Date of Issue of Certificate: \_\_\_\_\_

Due deducted for \_\_\_\_\_ of Rs. \_\_\_\_\_

Net Amount Paid \_\_\_\_\_ vide Cheque No. \_\_\_\_\_ dated \_\_\_\_\_

Signature of the Accounts Officer

Signature of the Principal

Receipt:

Received Cheque No. \_\_\_\_\_ Dated \_\_\_\_\_ Amount : Rs. \_\_\_\_\_

## Application for Transfer Certificate

The Principal  
DPSG DEHRADUN  
Dehradun

Date: .....

Sir/Madam

I wish to withdraw my ward ..... of class ..... Section... ..... Admission  
No.....

### **Reason for leaving the school:**

- ☐ Parent being transferred (Place.....)
- ☐ Joining different school (School Name... ..)
- ☐ Unprecedented circumstances (... ..)
- ☐ Others \_\_\_\_\_

Kindly issue the Transfer Certificate for him/her.

Thanking You

Yours Sincerely

.....

Signature of Parent/Guardian

Upload Latest  
Photograph of  
the Student

Upload  
Latest  
Photograph  
of the Parents

## **DPSG DEHRADUN**

### **STUDENT'S PERSONAL RECORD**

Name.....

Class.....Section.....Admission No.....

House.....Bus Route No.....

Bus Stop.....

Date of Birth.....Blood Group.....

Father's Name.....

Mother's Name.....

Guardian's Name.....

Occupation and Designation (Parent's/ Guardian's).....

Res. Address.....

.....

Res. Tel. No.....

Tel. No. Off (Father).....(Mother).....Guardian.....

Mobile No.....E-mail.....

Emergency Contact No.....

Class Teacher.....

Name of Sibling studying in DPSG .....Class/Sec.....

## MEDICAL CARD OF THE CHILD

(TO BE FILLED UP BY THE PARENTS/GUARDIAN)

1. Name of the Student : .....
2. Age in years :.....
3. Specific diseases suffered in the past :.....
4. Operation undergone in the past, if any, specify :.....
5. Blood Group :
  - (a) Student.....
  - (b) Mother.....
  - (c) Father.....
- 6 Allergies, if any.....
- 7 Vision (L/R) .....
- 8 Immunization
  - (a) Polio Yes/No
  - (b) DPT Yes/No
  - (c) Measles Yes/No
  - (d) DT Yes/No

(e) Tetanus Yes/No

(f) Typhoid and Cholera Yes/No

(With date of last vaccination):

(g) Any others .....

9 Any other disease for which the child is on a regular medication:  
.....

Parent's Signature :.....